



DISTINGUISHED FULBRIGHT AWARDS IN TEACHING PROGRAM

APPLICATION FOR INTERNATIONAL TEACHERS

2013 – 2014

Funded by
The Bureau of Educational and Cultural Affairs of the U.S. Department of State

Administered by
The Institute of International Education



THE FULBRIGHT PROGRAM

The flagship international educational exchange program sponsored by the U.S. Government, widely known as the Fulbright Program, is designed to increase mutual understanding between the people of the United States and the people of other countries. With this goal as a starting point, the Fulbright Program has provided more than 310,000 participants – chosen for their academic and leadership potential – with the opportunity to study, teach and conduct research, exchange ideas and contribute to finding solutions to shared international concerns. Currently, the Fulbright Program operates in over 155 countries worldwide.

The Fulbright Program was established in 1946 under legislation introduced by **Senator J. William Fulbright** of Arkansas. The Fulbright Program is administered by the Bureau of Educational and Cultural Affairs of the United States Department of State.

Since the establishment of the Fulbright Program, more than 116,900 Americans and 192,800 participants from other countries have benefited from the Fulbright experience.

FUNDING AND ADMINISTRATION

The primary source of funding for the Fulbright Program is an annual appropriation made by the United States Congress to the Department of State. Participating governments and host institutions in foreign countries and in the United States also contribute financially through cost-sharing and indirect support, such as salary supplements, tuition waivers, and university housing.

The **J. William Fulbright Foreign Scholarship Board (FSB)**, composed of 12 educational and public leaders appointed by the President of the United States, formulates policy for the administration of the program, establishes criteria for the selection of candidates and approves candidates nominated for awards.

The **United States Department of State, Bureau of Educational and Cultural Affairs** develops policies to assure fulfillment of the purposes of the Fulbright Program and administers it with the assistance of binational commissions and foundations in 50 countries, United States Embassies in 100 other countries and a number of cooperating agencies in the United States.

Fulbright Commissions abroad propose the annual country programs, which establish the number and categories of grants based on input from participating universities and organizations in the host country. They also screen, interview and recommend the candidates for Fulbright grants. In a country without a commission or foundation, the Public Affairs Section of the U.S. Embassy develops the program and supervises it locally.

The **Institute of International Education (IIE)** is among the world's largest and most experienced international exchange organizations, dedicated to increasing the capacity of people to think and work on a global and intercultural basis. Founded in 1919 as an independent, nonprofit organization, IIE fosters mutual understanding, develops global leaders and protects academic freedom worldwide through educational exchanges and training programs that advance the vision of *Opening Minds to the World*.

DISTINGUISHED FULBRIGHT AWARDS IN TEACHING OVERVIEW

Sponsored by the Bureau of Educational and Cultural Affairs, U.S. Department of State, the Distinguished Fulbright Awards in Teaching Program recognizes and encourages excellence in teaching in the U.S. and abroad. It is part of the overall Fulbright Program, named in honor of Senator J. William Fulbright, which promotes mutual understanding among people of the United States and other countries. The program sends highly accomplished primary and secondary teachers from the U.S. abroad and brings international teachers to the U.S. for a three to six month long program.

International participants will be placed at a U.S. host university within a respected school of education. The host university will provide a broad range of resources in the teachers' fields of expertise. International teachers who are selected to participate in the Distinguished Fulbright Awards in Teaching Program will 1) enroll in advanced undergraduate or graduate level classes, 2) work toward the completion of a capstone project of their own design, 3) observe classes, team-teach and/or conduct seminars or workshops in local schools for U.S. teachers and students; and 4) engage in other teaching related activities. Upon returning home, participants will be expected to share the knowledge and experience gained on the program with teachers and students in their home schools and within their communities.

Program dates are from mid-August to mid-December, 2013.

ELIGIBILITY REQUIREMENTS

To meet the eligibility requirements of the program, an applicant must meet all of the following requirements at the time of application:

- Hold citizenship and be residents in one of the following countries during the 2013-2014 program: Argentina, Finland, India, Mexico, Morocco, Singapore, South Africa, or South Korea.
- Hold a full time teaching position. Primary and secondary school teachers of any subject are eligible. Primary and secondary level library media specialists, guidance counselors, curriculum specialists, Special Education coordinators, Gifted and Talented coordinators, and administrators who teach students at least fifty percent of their time may also apply to the program. In addition, teacher trainers from Argentina, India, Mexico, Morocco, and South Africa are eligible to apply. Educational administrators such as representatives or officials of the Ministry of Education and school administrators who do not teach at least fifty percent of their time are not eligible or appropriate for this program, since the focus of the program is on issues in teaching rather than educational administration. Preference will be given to candidates who serve students in under-resourced communities. For the purpose of determining eligibility, "full-time" refers to applicants who are currently employed full time or who hold a combination of positions that add up to full time equivalency;
- Be in at least the fifth year of full-time teaching;
- Demonstrate experience conducting and leading professional development activities;
- Demonstrate accomplishment in teaching or have previously received teaching awards or exemplary evaluations;
- Possess a paper based TOEFL score of at least 550 (213 Computer Based TOEFL, 79 Internet Based TOEFL) or an IELTS score of 6.5.

The deadline for applications is **November 5, 2012**. Selected participants will begin their program in mid-August 2013.

Financial Arrangements

Program costs such as tuition, room and board and transportation are covered by the Fulbright grant. Participants will receive a maintenance allowance designed to assist with the costs of food and lodging during the U.S. program. Distinguished Teachers will also have the opportunity to apply for professional enrichment funds during their program to support development, research or cover expenses of attending a conference or workshop related to their fields of teaching expertise.

Dependents may accompany program participants. All dependents' expenses, however, will be paid for by the grantee.

Application Guidelines

In addition to completing the application and providing the requested signatures, applicants must include:

- A resume or CV demonstrating that the applicant meets all the eligibility criteria;
- Certified university transcripts;
- Sabbatical Leave Authorization form;
- Administrator Referral form (from principal or department head);
- Two letters of recommendation;
- Typed responses to the application questions;
- Copies of any teaching awards the applicant has received;
- Project proposal.



Distinguished Teacher Selection

Following a technical review of applications by participating Fulbright Commissions and other international partners (depending on each country), IIE will convene an independent review panel meeting in Washington, D.C. The Review Committees, which consist of program alumni, primary and secondary level teachers and university administrators, evaluate candidates for their professional qualifications, motivation, seriousness of purpose, adaptability and commitment to the program as evidenced in their written applications, particularly the capstone project proposal. The Committee then recommends selected applications for further consideration and approval by the J. William Fulbright Foreign Scholarship Board (FSB). The FSB is a presidentially-nominated independent Board of individuals who make final selection decisions for all Fulbright Programs. All candidates will be notified of their status in late March or early April.

U.S. Host University

The opportunity to host international Distinguished Teachers will be publicized to nationally recognized Schools of Education at universities throughout the United States. Universities interested in hosting international teachers will submit a proposal for review, evaluation and recommendation by an independent Review Panel for approval by the Bureau of Educational and Cultural Affairs of the U.S. Department of State.

Host university staff members, led by a program coordinator, are responsible for facilitating access to a variety of pedagogical and subject resources and academic experts to program participants. University staff will support the Distinguished Teachers' integration into campus life, their involvement with the host community, and opportunities to visit or teach in local primary and secondary schools. They will also consult with participants and other host university staff to arrange appropriate housing and transportation for the teachers.

Participant Activities

Grantees will be expected to produce a capstone project at the end of the program, with the form and content of the project proposed at the time of application; projects should encourage cross-cultural dialogue and support future teaching activities. The host university will assign each participant a university faculty advisor who will help guide and refine participants' project ideas. Participants should be creative in developing program activities that will enhance their project and contribute to its successful implementation. Each international teacher will be encouraged to give presentations on their project activities, and to compile written reflections and photographic or other records of their U.S. experiences.

APPLICATION INSTRUCTIONS

Please read this booklet carefully before completing the application to be sure that you meet eligibility requirements for the program. Applications are not considered complete until all of the forms listed on the “Application Checklist” (p.v) are filled out properly and received by the appropriate administering partner. **All forms and recommendations on the checklist must be submitted by the application deadline.**

Special Instructions:

J. William Fulbright Foreign Scholarship Board Form (p. A1)

This page, A1, follows the Application Checklist page. It must be completed and returned along with your application. This form is especially important as the J. William Fulbright Foreign Scholarship Board (FSB) is the body that approves the award. This form **MUST** be filled out **COMPLETELY**. Please remember to review the form carefully for omissions and spelling errors.

In section L, you should provide a brief general description of what you expect to gain professionally and personally from participating in the Distinguished Fulbright Awards in Teaching Program. Since this form will be forwarded to the FSB under separate cover and is distinct from the short essay questions and the capstone project proposal on page A7 of the application, please *do not make reference to other sections of your application or specific country choices in this summary.*

Application (pp. A2 to A8)

If additional space is needed, enter information the “Remarks” section on page A7 or use additional sheets. Identify the item number to which the remark applies. Fill out the application forms completely and sign page A8 before you mail in a hard copy of the document; use additional sheets for continuation purposes only. **Do not simply write “see attached” or refer to your resume.**

Approval and References (p. R1 to R8)

All approvals and references are due by November 5, 2012. Pages R1 to R8 comprise four approval and reference forms. The applicant should complete Item 1 on each form and then give it to the appropriate colleague or official. The referee must fill out the form completely and sign it where indicated. *Each form should be submitted in a separate envelope with the referee’s signature across the flap on the back; all four envelopes should be submitted with the hard copy of your application.*

“Sabbatical Leave Authorization” Form (p. R1 to R2)

The official who completes and signs the “Sabbatical Leave Authorization” form must be the official authorized to approve participation in the program, grant a leave of absence, and approve salary arrangements. Applicants should discuss their application to the program with their administrator in advance and should be aware that their application will not be considered without the administrator’s approval. Applicants are eligible whether or not salaries are provided by their home schools during the grant period.

Reference Forms (pp. R3 to R8)

The references should be completed and signed by individuals familiar with the applicant’s professional work. The “Administrator Referral” form, on pages R3-R4, must be completed by the applicant’s supervising administrator: he/she must rate the candidate, and respond to five questions about the applicant. The “Letter of Recommendation” forms, on pages R5-R8, are to be completed by an educator able to comment on the applicant’s strengths and weaknesses. Referees should place the completed form in a sealed envelope signed across the back flap and clearly marked “Reference for (applicant’s name).” Applicants should not include performance evaluations with their applications. Other commendations and awards may be listed on page A4 under “Previous awards and academic achievements.”

Transcripts

Applicants must provide official transcripts for each university attended. All transcripts should be sent directly to the applicant to be included in the application packet.

In general, we prefer that the entire hard copy of the application (including the application form, short essays, capstone project proposal, resume, references, award copies and transcripts) be submitted in one complete packet.

Miscellaneous

Applicants must inform the Distinguished Fulbright Awards in Teaching Program in writing of:

- a change of address, phone number, or email;
- a change of plans affecting the application;
- a desire to withdraw the application;
- an application to teach or study abroad under another program;
- a termination of teaching contract;
- a change in assignment or school administration.

Application Checklist

Please complete this checklist and enclose it with your application package.

1. Does your package include:
 - a. Fulbright Foreign Scholarship Board form? (1 copy)..... Yes No
 - b. Original application? (1 copy) Yes No
 - c. Responses to the four short essay questions? (1 copy) Yes No
 - d. Project proposal narrative with title? (1 copy) Yes No
 - e. Resume or curriculum vitae (CV)? (1 copy) Yes No
(This should include information on your educational history; employment; academic honors and awards; international travel; scholarships; publications; and extracurricular, community and volunteer activities.)
 - f. "Sabbatical Leave Authorization Form"?* (1 copy)..... Yes No
 - g. "Administrator Referral Form"?* (1 copy) Yes No
 - h. "Letter of Recommendation" forms?* (1 copy of each) Yes No
(Letters of recommendation can be from a former professor, work supervisor, or co-worker who knows you well. Please note that letters should be in English when possible, but you may also provide a copy translated into English along with the original.)
 - i. Copies of previous significant teaching or leadership awards? Yes No
 - j. Certified university transcripts? (1 copy for each university) Yes No
(Each transcript should include the names of courses and the grades received. Please provide English translations of all transcripts; it is not necessary to certify the translations.)
 - k. Clear copy of the photo/data info page(s) of your current passport? Yes No

[Please do not send teaching certificates, undergraduate transcripts, academic papers, or audio or video tapes.]

2. Is your Sabbatical Leave Authorization form completed by the school official authorized to grant the required leave of absence? Yes No

*All reference forms submitted must include original signatures.

*J. William Fulbright Foreign Scholarship Board
Distinguished Fulbright Awards in Teaching Candidate
2013 - 2014*

This form must be typed

A. Name: Dr. Mr. Mrs. Ms. Miss

Last _____ First _____ Middle Initial _____

B. Country of Citizenship: _____

Country of Residence: _____

C. Home Telephone (country code, number):

D. Complete Home Mailing Address (include number, street, city, state, postal code):

E. Date of Birth (month/day/year): _____

Place of Birth (city, state, country): _____

F. Indicate year and country of any previous Fulbright grants (if none, write 'none'):

G. Current Employment:

Name and address of employer _____	Job Title _____	Employed Since (mm/yy) _____
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H. Current Subject(s), grade level(s), and age range of students taught:

I. First Country Choice: USA

J. Education:

Name of institution, university, or professional school and location where most recent academic degree was completed: _____

Major field of study: _____

Name of degree and date received: _____

K. Name your most significant publications/honors/awards/projects or other accomplishments:

L. Provide a summary in approximately 100 words of your personal/professional goals as related to this exchange program. This explanation of your goals will be reviewed by the Fulbright Scholarship Board. (Please use only this space. Additional pages will not be accepted):

FOR FSB USE ONLY: Approve Disapprove Abstain

FSB NAME _____ **SIGNATURE** _____ **DATE** _____

Please provide all answers in English.

NAME

Please print your name clearly **exactly** as it appears on your passport or government issued identification.

Last *First* *Middle*

Please indicate any other spelling(s) or name(s) you use:

HOME COUNTRY CONTACT INFORMATION

Permanent mailing address in your home country:

Street Address: _____ City: _____ State: _____ Zip: _____

Home telephone: _____ Mobile telephone: _____

Fax number: _____ E-mail address: _____

Preferred contact number: _____ Best time to contact you: _____

PERSONAL DATA AND PASSPORT MATERIALS

Sex: Male Female Date of Birth: _____ Place: _____
Month/Day/Year *City* *Country*

Country of permanent legal residence: _____ Country of citizenship: _____

Do you also hold U.S. citizenship? Yes No

Do you also have U.S. permanent residency (a green card)? Yes No

Marital status: Single Married Spouse/Partner full name: _____

Spouse/Partner citizenship: _____ Number of children and ages (if applicable): _____

Note: A spouse/partner and dependent children may accompany program participants; all spouse/partner and dependent expenses, however, will be paid by the grantee.

Please provide a clear photocopy of the photo/data info page of your current passport with your application.

SCHOOL AND EMPLOYMENT INFORMATION

Name of School: _____ Government Private

Address: _____ Telephone: _____

Number of Students: _____ Number of Teachers: _____



Describe your school environment, being sure to discuss student demographics with an emphasis on whether or not you teach under-served students (students from lower socioeconomic backgrounds, students with special needs, etc.) and/or whether or not the school is under-resourced.

Applicant's subject(s) or department: _____ Grade Level(s): _____

Number of completed years of teaching experience: _____ The applicant is a: Full-time teacher Part-time teacher

Number of completed years in current position: _____

Is your school willing to grant you a semester "sabbatical" leave? Yes No

Approving Immediate Supervisor's Name: _____ Title: _____

Approving Immediate Supervisor's Telephone and Email Address: _____

Approving Principal's Name: _____ Title: _____

Approving Principal's Telephone and Email Address: _____

Approving Administrative Official's Name: _____ Title: _____

The administrator must be a school system representative responsible for approving the applicant's leave of absence for the duration of the program.

Approving Administrative Official's Institution: _____

Approving Administrative Official's Telephone and Email Address: _____

Current Employment

Grade Levels Taught	Student Age Range	Subjects Taught	Dates of Academic Year		Dates of Employment	
			Start Date:	End Date:	MM/YY From:	To:

Previous Employment (if applicable)

Grade Levels Taught	Student Age Range	Subjects Taught	Dates of Academic Year		Dates of Employment	
			Start Date:	End Date:	MM/YY From:	To:

EDUCATIONAL BACKGROUND

Please provide complete information about all the educational institutions that you have attended and, if applicable, information about the institution(s) at which you are presently enrolled.

Institution Name (No abbreviations)	Institution Location (City, Country)	Major Field of Study	Dates Attended MM/YY – MM/YY	Degree Received and Date Received
High School:			-	-
University/Institute: Undergraduate Degree			-	-
			-	-
University/Institute: Graduate Degree			-	-
			-	-

Note: You must attach certified university transcripts

PREVIOUS ACADEMIC AWARDS AND ACHIEVEMENTS

Please indicate any scholarships, academic awards, honors you have received, and/or any publications that you authored. Please include publication dates.

LEADERSHIP

Please describe any positions of leadership you have held. Please include dates.

NON-ACADEMIC ACTIVITIES

Please list non-academic activities, such as community service activities and memberships in professional associations.

Institution/Location and Contact Person	Type of Activity and Your Role	Dates of Participation MM/YY	
		From:	To:

LANGUAGE PROFICIENCY

Native language(s): _____

Number of years of English language study: _____ Where studied: _____

Knowledge of foreign languages, including English (Rate your abilities as Excellent, Good or Fair):

Language	Reading Ability	Writing Ability	Speaking Ability	Listening Comprehension

STANDARDIZED ENGLISH TEST SCORES

Please indicate any standardized English test scores you have received.

Test Name	Date taken or to be taken	Score
TOEFL		
IELTS		
OTHER		

EXPERIENCE ABROAD

Please indicate any experience you have traveling, studying or working abroad.

Country	Purpose	Dates MM/YY	
		From:	To:

PREVIOUS EXCHANGE PROGRAM EXPERIENCE

Have you previously received a Fulbright Award? Yes No If yes, which Fulbright program?:

If yes, when and where did you participate in the program? _____

Please list any other U.S. government programs in which you have participated: _____

Please list any additional exchange/study abroad programs in which you have participated: _____

PHYSICAL CHALLENGES/DISABILITIES

Please describe any physical challenges or disabilities you might have. If you require any special equipment or medical treatment as a result of the physical disabilities, please describe it. Note: This information is gathered for statistical purposes and to ensure appropriate placement. The Fulbright program does not discriminate on the basis of physical disabilities or other categories such as race, color, religion, sex, and/or national origin.

REFERENCES/RECOMMENDATION LETTERS

Please identify the two (2) individuals who will be writing letters of recommendation on your behalf. Make sure these are people who know your academic and personal qualities well. Please see the supplemental forms for the required form.

1. Name: _____ Title: _____
Institution: _____
Mailing address: _____
Telephone number: _____ E-mail address: _____

2. Name: _____ Title: _____
Institution: _____
Mailing address: _____
Telephone number: _____ E-mail address: _____

APPLICATION QUESTIONS

Please type responses to the following questions on a separate sheet of paper. Please remember to answer every question (500 word maximum per question).

1. Provide a short narrative picture of yourself. This should include personal history and focus on influences on your intellectual development, educational and cultural opportunities (or lack of them) you have had, and ways in which these experiences have impacted you and your career. You may include any special interests or abilities.
2. What experience do you have conducting professional development activities in your school, district, state or nation?
3. Explain what qualities you possess that make you well suited to collaborate with educators in another country.

CAPSTONE PROJECT PROPOSAL

One of the main components of the Distinguished Fulbright Awards in Teaching Program is the design and completion of a capstone project that is directly relevant and applicable to classroom practice. Please provide a narrative describing the project that you propose to undertake while in your preferred host country and the relevancy of the proposed country to your project. The project narrative should be three pages in length, double spaced, and in 12-point font; all points below must be addressed. We encourage the use of headings or bullets to organize your proposal narrative. The capstone project is intended to be practice-based and is not designed to support the development of dissertations or other research activities (please note that Ph.D. students and researchers are encouraged to apply for the Fulbright Scholars Program).

Capstone project proposals must include:

- ✓ Title (15 words or less)
- ✓ A description of the project's purpose, objectives, expected outcomes, and final project format and content;
- ✓ A discussion of how your project relates to your professional and academic experiences and how it will enhance your professional development and career goals;
- ✓ An implementation plan, including an outline of your methodology for creating a successful project and a brief bibliography (~ 10 items) of related literatures and sources;
- ✓ An explanation of why your preferred host country is particularly well suited for pursuing your project;
- ✓ A description of how your project will benefit the host university, schools and communities in the U.S.;
- ✓ A plan for assessing the impact of your project while in the host country and after you return home; and
- ✓ An explanation of how you plan to implement what you have learned when you return to your home country.

You are encouraged to include in your proposal any resources in support of your program that you have identified in your proposed host country (e.g., potential host universities, faculty advisor names, etc.). Including these resources in your proposal is optional and their inclusion or absence will not affect selection decisions.

REMARKS

(Additional space for answers: Use this space to provide additional information on any item. Write the number and letter of the item to which each answer applies. If you need more space, attach additional sheets.)

NOMINATING SIGNATURES

Names, Titles and Signatures of the individuals nominating the teacher:

Principal's Name *Principal's Title* *Principal's Signature* *Date*

Immediate Supervisor's Name *Immediate Supervisor's Title* *Immediate Supervisor's Signature* *Date*

Approving Administrator's Name *Approving Administrator's Title* *Approving Administrator's Signature* *Date*

Note: The administrator must be a school district representative responsible for approving the nominee's leave of absence for the duration of the program

SIGNATURE OF APPLICANT

I certify that the information provided in this application is, to the best of my knowledge, true and correct. I am aware that a false statement may be grounds for non-selection or termination of my Fulbright program.

SIGNATURE OF APPLICANT: _____ DATE: _____

OUTREACH SURVEY

How did you learn about the Distinguished Fulbright Awards in Teaching Program? Please check all that apply.

- A friend or relative
- A co-worker or supervisor
- A former teacher or professor
- Ministry of Education
- U.S. Embassy or Consulate
- Fulbright Commission
- Fulbright program alumni
- The internet (*Please specify site*): _____
- An advertisement (*Please specify which*): _____
- Other (*Please specify how*): _____

**DISTINGUISHED FULBRIGHT AWARDS
IN TEACHING PROGRAM**

APPROVAL AND REFERENCE FORMS

2013-2014



DISTINGUISHED FULBRIGHT AWARDS IN TEACHING PROGRAM

Sabbatical Leave Authorization Form

1. Name of Applicant (last, first, middle):
2. INSTRUCTIONS FOR APPROVING ADMINISTRATOR: Please complete the following sections and sign this form to certify your approval or disapproval of an August-December 2013 sabbatical leave of absence for the above applicant. Indicate the type of leave to be granted and whether or not your teacher has undergone a criminal background check. Return this completed form to the applicant in a sealed envelope prior to the November 5, 2012 deadline so it can be submitted with the application. <i>We strongly encourage applicants and administrators to consult before completing this form.</i> (Please see the following page.)
A. APPROVAL <input type="checkbox"/> The above applicant is employed full-time by our college, school or school system. The applicant has, in my judgment, superior qualifications and will be an excellent representative of our educational system abroad. If we and all other necessary parties agree to a proposed assignment, the following leave of absence will be approved and the applicant will be released under the conditions checked below in order to accept a grant under the Distinguished Fulbright Awards in Teaching Program. An August-December 2013 leave of absence must be granted to the applicant for him/her to be eligible for this program. This leave can be granted with or without salary, although leave with pay is encouraged. Candidates are eligible to participate in the program regardless of salary provisions authorized by school officials. <input type="checkbox"/> With salary <input type="checkbox"/> Without salary
According to institutional/district procedures, we conducted a criminal background check of the applicant at the time of his/her employment. <input type="checkbox"/> Yes <input type="checkbox"/> No
B. DISAPPROVAL <input type="checkbox"/> The above teacher is employed by our school or school system and will not be granted a leave of absence. Checking the box in this section will make the nominee ineligible for the award.
C. OFFICIAL SIGNATURE
This form must be completed and signed by the person (President, Headmaster, Superintendent or District Official) who is officially authorized to approve participation in the program, grant a leave of absence and approve the appropriate salary arrangements for the school or school system in which the applicant is employed.
Name and Job Title of Chief Administrator or Authorized Official (President, Headmaster, Superintendent or District Official):
Name and Address of School or School System (include number, street, city, state, and zip code):
Signature of Chief Administrator or Authorized Official (President, Headmaster, Superintendent, or District Official): Print Name: _____ Title: _____ Signature: _____ Date: _____

About The Distinguished Fulbright Awards in Teaching Program

The purpose of the Distinguished Fulbright Awards in Teaching Program is to help promote mutual understanding between the people of the United States and the people of other countries through educational exchange. Sponsored by the Bureau of Educational and Cultural Affairs, U.S. Department of State, the Program recognizes and encourages excellence in teaching in the U.S. and abroad. It is part of the overall Fulbright Program, named in honor of Senator J. William Fulbright, which promotes mutual understanding among people of the United States and other countries. The program sends highly accomplished primary and secondary teachers from the U.S. abroad and brings international teachers to the U.S. for a three- to six-month program.

This highly prestigious program will provide international award recipients with the opportunity to study at a U.S. host university within a respected School of Education. The host university will provide a broad range of resources in the teachers' fields of expertise. International teachers who are selected to participate in the Distinguished Fulbright Awards in Teaching program will 1) enroll in advanced undergraduate or graduate level classes; 2) work toward the completion of a capstone project of their own design; 3) observe classes, team-teach and/or conduct seminars or workshops in local schools for U.S. teachers and students; and 4) engage in other teaching related activities. Upon returning home, participants will be expected to share the knowledge and experience gained on the program with teachers and students in their home schools and within their communities.

The success of the Distinguished Fulbright Awards in Teaching Program depends greatly upon judgment exercised by school administrators in approving their teachers' participation in the program. **By signing the Sabbatical Leave Authorization Form you confirm your teacher's eligibility for the program.** It is important to the reputation of the program, as well as to the reputations of the home country's educational system and the recommending school, that an applicant be approved for participation only if the approving official has no reservations about his or her character, reliability and adaptability and judges him or her to have superior qualifications.

Please return this form to the applicant prior to the November 5, 2012 deadline in a sealed envelope signed across the back flap and clearly marked "Sabbatical Leave Authorization Form for (applicant's name)."



DISTINGUISHED FULBRIGHT AWARDS IN TEACHING

Administrator Referral Form

IMPORTANT: The following form must be completed by the supervising administrator of the applicant's school. The success of this program depends on the selection of educators whose qualifications give promise of outstanding success under unusual circumstances abroad. Please attach typed responses to questions 4 through 8 to the nomination form. Return this completed form to the applicant in a sealed envelope prior to the **November 5, 2012** deadline so it can be submitted with the application. Please see the Distinguished Fulbright Awards in Teaching Program description on the following page.

1. Name of Applicant (last, first, middle):				
2. Check the Applicant's professional qualifications and personal traits:				
Item	Superior	Above Average	Average	Below Average
PROFESSIONAL QUALIFICATIONS				
Intellectual capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of the subject field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with colleagues, including those with divergent views	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to share teaching experience and knowledge with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PERSONAL TRAITS				
Leadership qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourcefulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-reliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is your school and school district willing to allow this nominee to take an August-December 2013 leave of absence if he/she receives this award? Checking 'No' will make the nominee ineligible for the award.				
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Please type responses to the following questions on a separate sheet of paper. (200 words maximum per question)				
4. Comment on the applicant's professional competence, experience, accomplishments, and personal qualities. Has the nominee received superior evaluations or awards for teaching and working in education? (Please cite examples.)				
5. Do you feel the applicant is capable of creating and implementing an independent project of his or her own design during the course of the program?				
6. What experience does the nominee have in conducting professional development activities in your school, district, state, or nationally?				
7. Indicate any limitations the candidate may have.				
8. How will your school or school district benefit from the experience and knowledge gained by the nominee should he/she participate in this program? Upon his or her return, explain how the nominee may conduct further professional development activities or disseminate information gained during the program to other education professionals.				
9. Number of years you have known applicant:		10. Is the applicant a full-time teacher?		
11. Name and Job Title (include Dr., Mr., Mrs., Ms., Miss):				
12. Name and Address of School (include number, street, city, state, province, country, and postal code):				
13. Signature:			14. Date:	

About The Distinguished Fulbright Awards in Teaching Program

The purpose of the Distinguished Fulbright Awards in Teaching Program is to help promote mutual understanding between the people of the United States and the people of other countries through educational exchange. Sponsored by the Bureau of Educational and Cultural Affairs, U.S. Department of State, the Program recognizes and encourages excellence in teaching in the U.S. and abroad. It is part of the overall Fulbright Program, named in honor of Senator J. William Fulbright, which promotes mutual understanding among people of the United States and other countries. The program sends highly accomplished primary and secondary teachers from the U.S. abroad and brings international teachers to the U.S. for a three- to six-month program.

This highly prestigious program will provide international award recipients with the opportunity to study at a U.S. host university within a respected School of Education. The host university will provide a broad range of resources in the teachers' fields of expertise. International teachers who are selected to participate in the Distinguished Fulbright Awards in Teaching program will 1) enroll in advanced undergraduate or graduate level classes; 2) work toward the completion of a capstone project of their own design; 3) observe classes, team-teach and/or conduct seminars or workshops in local schools for U.S. teachers and students; and 4) engage in other teaching related activities. Upon returning home, participants will be expected to share the knowledge and experience gained on the program with teachers and students in their home schools and with their communities.

The success of the Distinguished Fulbright Awards in Teaching Program depends greatly upon judgment exercised by school administrators in approving their teachers' participation in the program. **By signing the Administrator Referral Form you confirm your teacher's eligibility for the program.** It is important to the reputation of the program, as well as to the reputations of the home country's educational system and the recommending school, that an applicant be approved for participation only if the approving official has no reservations about his or her character, reliability and adaptability and judges him or her to have superior qualifications.

Please return this form to the applicant prior to the November 5, 2012 deadline in a sealed envelope signed across the back flap and clearly marked "Administrator Referral Form for (applicant's name)."

DISTINGUISHED FULBRIGHT AWARDS IN TEACHING PROGRAM

Letter of Recommendation

IMPORTANT: The success of this program depends on the selection of educators whose qualifications give promise of outstanding success under unusual circumstances abroad. This form should be completed by an educator or community leader able to comment on the educator's strengths and weaknesses. Return this completed form to the applicant in a sealed envelope prior to the **November 5, 2012** deadline so it can be submitted with the completed application. Please see the Distinguished Fulbright Awards in Teaching Program description on the following page.

1. Name of Applicant (last, first, middle):				
2. Check the Applicant's professional qualifications and personal traits:				
Item	Superior	Above Average	Average	Below Average
PROFESSIONAL QUALIFICATIONS				
Intellectual capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of the subject field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with colleagues, including those with divergent views	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to share teaching experience and knowledge with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PERSONAL TRAITS				
Leadership qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourcefulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-reliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Additional comments on the applicant's professional competence, experience, accomplishments, and personal qualities. Also indicate any limitations. Use back of page or additional sheets if necessary.				
4. Professional relationship to the applicant:			5. Number of years you have known the applicant:	
6. Name and Job Title (include Dr., Mr., Mrs., Ms., Miss):				
7. Professional Address (include institution, number, street, city, state, zip code, phone number and email address):				
8. Print Name: _____			9. Title: _____	
Signature: _____			Date: _____	

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DISTINGUISHED FULBRIGHT AWARDS IN TEACHING PROGRAM

Letter of Recommendation

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Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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